



**ARAB FIRE SAFETY AND SECURITY ACADEMY (AFSSAC)
PUBLIC SAFETY TELECOMMUNICATOR II
PERFORMANCE STANDARDS
NFPA 1061, chapter 6 2014 Edition**

SKILL SHEET PACKAGE

Based on NFPA 1061: Standard for Professional Qualifications for Public
Safety Telecommunicator, 2014 Edition

November 2016



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Performance Test # 1

Monitor Radio, Data & Alarm Systems

PERFORMANCE STANDARD

The candidate, given equipment used by the agency, shall monitor public safety radio systems data systems and alarm systems. [NFPA 1061 (2014 Ed.) 6.2.2, 6.2.3, 6.2.4, 6.3.4]

Note to Evaluator(s):

By your signature below, you verify that you are qualified to serve as an AFSSAC Evaluator, have followed AFSSAC Testing Policies and have witnessed that the below candidate has tested the below skills in their entirety.

Note to Student:

Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at **ANY** time that you have a safety concern.

Expected time to complete skill(s) is 5 minutes



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Candidate: _____ **Notes:** _____

Training Provider: _____

Test Site: _____

Examiner: _____

Performance Test # 1

NFPA 1061 6.2.2, 6.2.3, 6.2.4, 6.3.4	<u>TEST</u>		<u>RETEST</u>			
	YES	NO	YES	NO		
Safely performs the following steps:						
1) Operates radio equipment						
2) Differentiates between various audio stimuli						
3) Listens effectively						
4) Identifies information requiring action by the telecommunicator						
5) Demonstrates basic computer skills						
6) Interprets visual symbols						
7) Interprets alarm system signals, data or messages						
RESULT	5 STEPS are required to Pass.		<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL

Proctor Comments:

Proctor (Print & Sign): _____ **Date** _____

Re-Test Proctor (Print & Sign): _____ **Date** _____

Re-Test candidate (Print & Sign): _____ **Date** _____



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Performance Test # 2

Validate Incident Information

PERFORMANCE STANDARD

The candidate, given a request for service, available resources and agency policies, procedures, guidelines and protocols, shall validate incident information so that an appropriate response is determined. [NFPA 1061 (2014 Ed.) 6.3.2, 6.3.3]

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Examiner: _____

Performance Test # 2

NFPA 1061 6.3.2, 6.3.3	<u>TEST</u>		<u>RETEST</u>			
	YES	NO	YES	NO		
Safely performs the following steps:						
1) Interprets incident information						
2) Determines appropriate response						
3) Prepares resource allocation						
4) Operates communication center systems and equipment to maintain status of units						
5) The current availability, status and safety of all deployable resources is known						
RESULT	4 STEPS are required to Pass.		<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL

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Performance Test # 3

Prioritize Service Requests

PERFORMANCE STANDARD

The candidate, given information provided by other telecommunicators or field units and the agency policies, procedures, guidelines and protocols, shall assess the priority of a service request. [NFPA 1061 (2014 Ed.) 6.3.5, 6.3.6]

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Expected time to complete skill(s) is 5 minutes



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Performance Test # 3

NFPA 1061 6.3.5, 6.3.6		<u>TEST</u>		<u>RETEST</u>	
Safely performs the following steps:		YES	NO	YES	NO
1) Operates communications systems					
2) Uses any call prioritization aids provided					
3) The priority of the request is defined					
4) Operates systems and aids provided in the public safety communications center					
RESULT	3 STEPS are required to Pass.	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL

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Re-Test candidate (Print & Sign): _____ **Date** _____



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Performance Test # 4

Initiate Deployment of Response Units

PERFORMANCE STANDARD

The candidate, given a validated and prioritized request for service and the agencies' telecommunications equipment, shall initiate deployment of response units. [NFPA 1061 (2014 Ed.) 6.4.1, 6.4.2, 6.4.3]

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Note to Student:

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Expected time to complete skill(s) is 5 minutes



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Performance Test # 4

NFPA 1061 6.4.1, 6.4.2, 6.4.3		<u>TEST</u>		<u>RETEST</u>	
Safely performs the following steps:		YES	NO	YES	NO
1) Operates one of the following types of communication equipment <ul style="list-style-type: none"> • PA system • IP system • Data terminal 					
2) Controls voice					
3) Service request information is conveyed to units designated for response					
RESULT	All STEPS are required to Pass.	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL

Proctor Comments:

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Performance Test # 5

Gather Supplemental Information

PERFORMANCE STANDARD

The candidate, given a service request, shall gather supplemental information. [NFPA 1061 (2014 Ed.) 6.4.4, 6.4.5]

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Note to Student:

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Expected time to complete skill(s) is 10 minutes



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Test Site: _____

Examiner: _____

Performance Test # 5

NFPA 1061 6.4.4, 6.4.5		<u>TEST</u>		<u>RETEST</u>	
		YES	NO	YES	NO
Safely performs the following steps:					
1) Printed or electronic reference material is used such as databases and emergency action plans					
2) Current information is evaluated, prioritized, and relayed to response units or other personnel and agencies as needed					
3) Policies and procedures are followed					
RESULT	All STEPS are required to Pass.	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL

Proctor Comments:

Proctor (Print & Sign): _____ **Date** _____

Re-Test Proctor (Print & Sign): _____ **Date** _____

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Performance Test # 6

**Activate the Communication Center
Emergency Action Plan**

PERFORMANCE STANDARD

The candidate, given internal emergency and agency policies, procedures, guidelines, and protocols, shall activate the communication center emergency action plan. [NFPA 1061 (2014 Ed.) 6.4.6]

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Expected time to complete skill(s) is 10 minutes



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Candidate: _____ **Notes:** _____

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Test Site: _____

Examiner: _____

Performance Test # 6

NFPA 1061 6.4.6	<u>TEST</u>		<u>RETEST</u>			
	YES	NO	YES	NO		
Safely performs the following steps:						
1) Uses predetermined mitigation and evacuation plans						
2) The integrity of the communications system is maintained						
3) The safety of center personnel is achieved						
RESULT	All STEPS are required to Pass.		<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL	<input type="checkbox"/> PASS	<input type="checkbox"/> FAIL

Proctor Comments:

Proctor (Print & Sign): _____ **Date** _____

Re-Test Proctor (Print & Sign): _____ **Date** _____

Re-Test candidate (Print & Sign): _____ **Date** _____